

# Web Administration/Contact Management Configuration

Group Logic, Inc.  
1100 N. Glebe Road, Suite 800  
Arlington, VA 22201

Phone: (703) 528-1555  
Fax: (703) 528-3296  
Email: [info@grouplogic.com](mailto:info@grouplogic.com)  
Web: [www.grouplogic.com](http://www.grouplogic.com)  
Support: [www.grouplogic.com/knowledge](http://www.grouplogic.com/knowledge)

## Before You Begin

This document assumes that you have MassTransit Standard or Premier 6.X installed and the standard web interface set up using IIS. Please ensure that your basic web access works before continuing to the contact management setup.

This document refers to the following folder and files that are required for setup and configuration:

- “MTWebSupplement” folder
- “CreateContactManagement.sql” script file
- “CreateDefaultSuperuser.sql” script file

Please ensure that you have the above referenced folder and files available before continuing with the setup and configuration.

These instructions assume that you wish to have an integrated website for contact management and regular MassTransit web access (*single log in webpage as the entry point for both administrators and normal MassTransit web client contacts*). Normal MassTransit contacts/users will not have access to contact management functions, and administrators will not have the ability to transfer files.

If for some reason you do not wish to integrate the two sites, you may make a copy of the “MTWeb” folder and create a second “MTWeb” website using a virtual directory to use strictly for contact management.

## Configuring the Contact Management Website

1. Start the MassTransit Engine to ensure that the MassTransit database is properly updated.
2. Run the “CreateContactManagement.sql” script to create the secondary database required for contact management.
  - a. Open MySQL Query Browser tool.
  - b. A dialog box will appear, prompting you to enter the Server Host, Username, and Password.
    - Server Host will be **localhost**, or the IP address of the server that is running the MySQL server.
    - In the **username** and **password** fields enter the appropriate username and password to connect to the local MySQL instance.
  - c. Once the MySQL Query Browser tool has connected to the database, go to File-> Open Script.
  - d. Select the “CreateContactManagement.sql” script and click “Open”.

- e. Go to Script-> Execute to run the script.
3. Run the “CreateDefaultSuperuser.sql” script to create a default superuser for initial login.
    - a. Open and login to MySQL Query Browser tool.
    - b. Go to File-> Open Script.
    - c. Select the “CreateDefaultSuperuser.sql” script and click “Open”.
    - d. Go to Script-> Execute to run the script.
  4. Configure the permissions on the new “ContactManagement” database to give at least one user full access to this database.
    - a. Open the MySQL Administrator tool.
    - b. A dialog box will appear, prompting you to enter the Server Host, Username, and Password.
      - Server Host will be **localhost**, or the IP address of the server that is running the MySQL server.
      - In the **username** and **password** fields, enter the appropriate username and password to connect to the local MySQL instance.
    - c. Once the MySQL Query Browser tool has launched, click on the **User Administration** option, which appears in the left-hand window pane.
    - d. In the right-hand window pane, two tabs should appear: **User Information** and **Schema Privileges**.
      - If you want to give privileges to an already existing user, select the user from the **User Accounts** window in the left-hand pane, select the **Schema Privileges** tab and assign all available privileges for the new “Contact Management” database to the user.
      - If you want to create a new user, click on the **Add New User** button and edit the required information. Then select the **Schema Privileges** tab and assign all available privileges for the new “Contact Management” database to the user.
    - e. Click on the **Apply Changes** button.

5. Open your “php.ini” file (*typically located in C:\Windows*) and configure the following e-mail server settings (*located within the “Module Settings” section*):
  - a. **SMTP**  
The IP or DNS name of your SMTP mail server.
  - b. **smtp\_port**  
The port used for SMTP traffic (*by default, 25*).

**Save your php.ini file and restart the IIS service to enable your PHP changes.**

6. Copy the following folders from the “MTWebSupplement” folder to the root of your “MTWeb” folder (*not the “webroot” folder*): Admin, Contacts and Profiles.
7. Open the “mtweb.ini” file in your “MTWeb” folder and configure the following properties:
  - a. **SECONDARY\_DB\_USER**  
(*in the “Secondary Database Server” section*)  
Name of the user with full access to the “contactmanagement” database that was configured in step 4.
  - b. **SECONDARY\_DB\_PASSWORD**  
(*in the “Secondary Database Server” section*)  
Password for the secondary database user.
  - c. **AUTHENTICATE\_METHODS**  
(*in the “Application” section*)  
Set this to "AuthMethod\_Admin, AuthMethod\_SOAP".
  - d. **ACCOUNT\_REQUEST\_FROM**  
(*in the “Email Settings for Fast Account Creation” section*)  
Email address from which emails notifying the administrator that an account has been requested will be sent.
  - e. **ACCOUNT\_REQUEST\_TO**  
(*in the “Email Settings for Fast Account Creation” section*)  
Email address to which emails notifying the administrator that an account has been requested will be sent.
  - f. **ACCOUNT\_REQUEST\_SUBJECT**  
(*in the “Email Settings for Fast Account Creation” section*)  
Subject of emails sent to notify the administrator that an account has been requested.
  - g. **ACCOUNT\_REQUEST\_BODY**  
(*in the “Email Settings for Fast Account Creation” section*)  
Initial body text of emails sent to notify the administrator that an account has

been requested. The requested name, company, email, and business unit list will be appended to this text.

There is also an additional feature that enables the system to notify users via an automated email when their request for a new account has been approved. Please configure the following fields if you wish to take advantage of this feature. This feature is disabled by default.

- h. **ENABLE\_ACCOUNT\_CREATION\_EMAIL**  
(in the "Email Settings for Fast Account Creation" section)  
Set to "true" if you want to send emails to users when their accounts are approved. Set to "false" to leave this feature disabled.
- i. **ACCOUNT\_CREATION\_FROM**  
(in the "Email Settings for Fast Account Creation" section)  
The email address from whom the account creation notification emails will be sent.
- j. **ACCOUNT\_CREATION\_SUBJECT**  
(in the "Email Settings for Fast Account Creation" section)  
The subject line of account creation notification emails.
- k. **ACCOUNT\_CREATION\_BODY**  
(in the "Email Settings for Fast Account Creation" section)  
The body text of account creation notification emails.

8. Save and close the "mtweb.ini" file.

## Verifying your Setup

You can verify your setup by logging into the website using the normal MTWeb login page with the username "superuser" and a blank password. This is a default superuser, and it is highly recommended that you immediately set a new password after logging in. This superuser can create other superusers and administrators.

## Fast Account Creation

If you would like to place an account request link on your MassTransit website you will need to modify your mtweb.ini file (Typically located in: C:\Program Files\Group Logic\MassTransit Server 6\MTWeb). Open the mtweb.ini file using a text editor. Then search for LOGIN\_MSG. Modify this section as follows:

```
LOGIN_MSG = "Please enter your MassTransit username and  
password.<br><br><p><font color='#000000'</Font>Need an Account? <a  
href='/index.php?action=Contacts.loadMakeRequest'>Click Here </a></p>"
```



